



Almana Limited

曼納有限公司

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code 股份代號: 0 8 1 8 6)

28 May 2024

Dear Shareholders,

**Almana Limited (the “Company”) –
Notification of Publication of (1) Circular relating to Grant of General Mandates
to Issue and Repurchase Shares; Re-election of Directors; and
Notice of the Annual General Meeting; and (2) Form of Proxy
(collectively, the “Current Corporate Communications”)**

The English and Chinese versions of the Current Corporate Communications are now available for access on the websites of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk and the Company at www.mfpy.com.hk.

If you wish to receive the Corporate Communication in printed form in English and Chinese, please complete and sign the request form and return to the Company at 35/F, Two Pacific Place, 88 Queensway, Admiralty, Hong Kong. The Company will send a printed copy of the Corporate Communication to you free of charge.

You may still change your means of receiving future corporate Communications in writing by post to the Company, notwithstanding any wish to the contrary you have previously conveyed to the Company.

If you have any question, please contact Computershare Hong Kong Investor Services Limited, the share registrar of the Company, during business hours from Monday to Friday (excluding Hong Kong public holidays).

By Order of the Board
Almana Limited
Leung Ka Ho
Company Secretary

Notes:

Corporate Communications: any document for the information or action of holders of the Company's securities, including but not limited to directors' report and annual accounts together with auditors' report, interim report, notice of meeting, listing document, circular or proxy form.

各位股東:

**曼納有限公司(「本公司」) -
刊發(1)關於授出發行及購回股份之一般授權；
重選董事；及股東週年大會通告的通函；及
(2)代表委任表格的通知**

上述公司通訊的英文及中文版本現可於香港聯合交易所有限公司網站www.hkexnews.hk及本公司網站www.mfpy.com.hk查閱。

如閣下希望收到上述公司通訊之英文及中文印刷本，請填寫並簽署申請表並寄回本公司，地址為香港金鐘金鐘道88號太古廣場二座35樓。本公司將免費向閣下寄上上述公司通訊的印刷本。

閣下仍可更改收取未來公司通訊之方式，唯需以郵寄方式向本公司發出書面通知。

閣下如有任何疑問，請於星期一至星期五（香港公眾假期除外）在辦公時間內與本公司的香港股份過戶登記處香港中央證券登記有限公司聯絡。

承董事會命
曼納有限公司
梁家豪
公司秘書

二零二四年五月二十八日

附註：

公司通訊：乃供本公司任何證券持有人或公眾投資人士參照或採取行動的任何文件，其中包括但不限於董事會報告、連同核數師報告的年度賬目、中期報告、會議通告、上市文件、通函及代表委任表格。

Request Form 申請表格

Almana Limited (the “Company”)

35/F, Two Pacific Place
88 Queensway, Admiralty
Hong Kong

曼納有限公司（「本公司」）

香港金鐘金鐘道88號
太古廣場二座35樓

I/We wish to receive the (1) Circular of the Company relating to Grant of General Mandates to Issue and Repurchase Shares; Re-election of Directors; and Notice of the Annual General Meeting and (2) Form of Proxy in printed form in English and Chinese.

本人／吾等希望收取本公司(1)關於授出發行及購回股份之一般授權；重選董事；及股東週年大會通告的通函；及(2)代表委任表格之英文及中文印刷本。

Name of Shareholder:

股東姓名:

Telephone Number:

電話號碼:

Address:

地址:

Signature:

簽名:

Date:

日期:

Notes 附註:

- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company should sign on this Request Form.
如屬聯名登記股東，則本申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的登記股東簽署。
- For the avoidance of doubt, we do not accept any other special instruction written on this Request Form.
為免存疑，本公司恕不接受申請表格上提供的任何其他指示。
- If you have any questions, please contact Computershare Hong Kong Investor Services Limited, the share registrar of the Company, during business hours from Monday to Friday (excluding Hong Kong public holidays).
閣下如有任何疑問，請於星期一至星期五（香港公眾假期除外）在辦公時間內與本公司的香港股份過戶登記處香港中央證券登記有限公司聯絡。

Personal Information Collection Statement 收集個人資料聲明

“Personal Data” in these statements has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Cap 486. Your supply of your personal data in this election form is on a voluntary basis for verifying and recording your election. The Company may transfer your personal data to its service providers who provide administrative, computer or other services to it for use in connection with such purposes and to such parties who are authorised by law to request the information or are otherwise relevant for such purposes and need to receive the information. Your personal data will be retained for such period as may be necessary to fulfil such purposes. Request for access to and/or correction of your personal data can be made in writing addressed to the Company.

本聲明中所指的「個人資料」相等於《個人資料（私隱）條例》（第486章）（「《私隱條例》」）的「個人資料」。閣下於本選擇表格內所提供的個人資料乃屬自願性質，以用於核實及記錄閣下的選擇。本公司可能就閣下的個人資料提供其行政、電腦或其他服務的服務供應商，以及其他獲法例授權而要求取得有關資料的人士或其他與上述用途有關以及需要接收有關資料之人士。閣下的個人資料將在履行上述用途所需的期間內保留。閣下可以以書面形式向本公司提出存取和／或更正您的個人資料的請求。